

NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, August 10, 2016

Stephanie Levenhagen called the Nutrition Program Advisory Council meeting to order at 8:30 a.m.

Roll Call

Jan Duffy, Ivan Elm, Harvey Grulke, William Hoekstra, MaryAnn Miller-excused, Mark Roesch

Also Present

Amanda Higgins, Stephanie Levenhagen, Jackie Wendlandt

Absent

Carolyn Flowers, Kris Schefft

Roll Call and Introductions

Introductions all of members present were conducted.

Consideration to Deviate from the Agenda

No objections.

Action on the Minutes of the June 8, 2016 meeting

Mark Roesch motioned and Jan Duffy seconded to approve the minutes of the June 8, 2016 Nutrition Program Advisory Council meeting. The motion carried.

Public Forum

None

Election of Chairperson

Mark Roesch nominates and Jan Duffy seconds to elect MaryAnn Miller as Chairperson of the Nutrition Program Advisory Council. Motion carried.

Election of Vice-Chairperson

William Hoekstra nominates and Jan Duffy seconds to elect Mark Roesch as Vice-Chairperson of the Nutrition Program Advisory Council. Motion carried.

Election of Secretary

Mark Roesch nominates and William Hoekstra seconds to elect Jan Duffy as Secretary of the Nutrition Program Advisory Council. Motion carried.

Action: Review, discuss, and approve closing all ten dining centers to allow staff to attend the District Training on Tuesday, October 4, 2016

Stephanie Levenhagen stated that all dining center managers are required to have six hours of required training per year and the district training meets three of those hour requirements. The training runs from 8:30 am to 3 pm. William Hoekstra motioned and Ivan Elm seconds to approve the closing of all ten dining centers. Motion carried.

Program Report and Program Statistics

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2016 Donation and Participant Averages* handouts. Stephanie stated there are a couple

new developments since the writing of the Nutrition Program Report. Beaver Dam Senior Center will be closed twice a week, Mondays and Thursdays, to allow the dining center manager to help cover the Randolph dining center. We are hopeful this will only be a few weeks. There are a couple applicants for the Randolph dining center. Stephanie hopes for possible interviews next week. The Juneau home delivered driver resigned due to health problems since the writing of the Nutrition Program Report. We are looking into only delivering to participants two to three times a week unless we can find another volunteer. As of right now we are having to pull two office staff to fill in causing them to become behind in their work. Discussion followed.

Dining Center Reports

Ivan Elm, Mayville dining center, reports a couple complaints on the mushy broccoli and asparagus. Also he stated the country fried steak was tough.

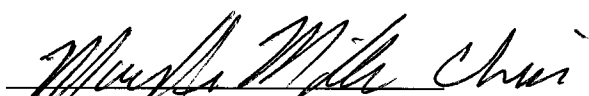
Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, October 12, 2016, at 8:30 a.m. at 199 County Road DF in room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

William Hoekstra motioned and Ivan Elm seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:01 a.m. The motion carried.

Respectfully Submitted,


Mary Duffy, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.